



FORWARD PLAN

15 February 2016 - 19 June 2016

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 15/02/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consultation on undertaking a potential Public Space Protection Order on Holgate Dock

Description: Purpose of Report: To agree in principle to proceed with public consultation on the potential implementation of a Public Space Protection Order to restrict or ban dogs from the Holgate Dock site.

The Executive Member is asked to agree to proceed with the public consultation.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/03/16

FORWARD PLAN ITEM

Meeting: Executive Leader, Finance & Performance

Meeting Date: 22/02/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: It presents the application to list The Bay Horse Public House, Murton, as an asset of community value.

The Executive Leader is asked to decide whether the above public house should be added to the list of assets of community value.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer: Tim Bradley **Deadline for Report:** 08/02/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tim Bradley

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Application for Community Right to Bid under the Localism Act 2011

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/03/16

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 23/02/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements Consultation 2017-18

Description: Purpose of Report: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2017/18 school year. It also seeks approval of the proposed individual school planned admission numbers (PANs) for the academic year beginning in September 2017. The report follows a period of consultation from October 2015 to December 2015.

The Executive Member for Education, Children and Young People will be asked to approve the admission arrangements (admissions policies and planned admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children's Services, Education and Skills

Contact Details:

Tom Chamberlain, Office Manager, Education Access and Community Transport Team, Jake Wood, Policy Officer

tom.chamberlain@york.gov.uk, jake.wood@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Between 15/10/15 and 15/12/15. The statutory requirement is for a six week consultation.

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

14/03/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 03/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Rights of Way - Proposal to restrict public rights over the following alleyway using Public Spaces Protection Order legislation: Brownlow Street/Eldon Street (Guildhall Ward)

Description: Purpose of Report: A decision is required as to whether or not to seal and make operative the Draft Public Spaces Protection Order.

The Executive Member is asked to seal and make operative the Public Spaces Protection Order.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Alison Newbould

alison.newbould@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 03/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Rights of Way - Proposal to restrict public rights over the alleyways between Knavesmire Crescent/Curzon Terrace and Curzon Terrace/Albemarle Road, Micklegate Ward, using Public Spaces Protection Order legislation

Description: Purpose of Report: To outline the need to make a decision as to whether or not to seal and make operative the Draft Public Spaces Protection Orders.

The Executive Member is requested to agree with the officer recommendation to not make operative both schemes.

Due to the volume of data involved, this issue has been split and renamed from Public Rights of Way - Proposal to restrict public rights over the following alleyways using Public Spaces Protection Order legislation; Curzon Terrace Alleyways and Brunswick Street/South Bank Avenue (both Micklegate Ward) to Public Rights of Way - Proposal to restrict public rights over the alleyways between Knavesmire Crescent/Curzon Terrace and Curzon Terrace/Albemarle Road, Micklegate Ward, using Public Spaces Protection Order legislation.

Brunswick Street/South Bank Avenue will receive its own report.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Alison Newbould

alison.newbould@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 03/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Rights of Way – Proposal to restrict public rights over the alleyway between Brunswick Street/South Bank Avenue, Micklegate Ward, using Public Spaces Protection Order legislation

Description: Purpose of Report: To outline the need to make a decision as to whether or not to seal and make operative the Draft Public Spaces Protection Orders.

The Executive Member is requested to agree with the officer recommendation to not make operative both schemes.

Due to the volume of data involved, this issue has been split and renamed from Public Rights of Way - Proposal to restrict public rights over the following alleyways using Public Spaces Protection Order legislation; Curzon Terrace Alleyways and Brunswick Street/South Bank Avenue (both Micklegate Ward) to Public Rights of Way – Proposal to restrict public rights over the alleyway between Brunswick Street/South Bank Avenue, Micklegate Ward, using Public Spaces Protection Order legislation.

Curzon Terrace Alleyways will receive its own report.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Alison Newbould

alison.newbould@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Please contact report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 07/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Gully Maintenance Programme

Description: Purpose of Report: To agree a new approach to maintenance of gullies in York, presenting a strategy developed in light of assessment of surface water flood risk areas.

The Executive Member will be asked to agree the strategy and outline programme, as well as use of the Drainage Hotspot Fund.

This item has been deferred to the January meeting to allow more time for the development of the strategy.

This report has been deferred to the decision session scheduled for 7 March as the report author is currently heavily involved in flood response/investigations and it has therefore not been possible to meet the required deadlines to take this report to the 25 January meeting.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/03/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The Private Sector Housing Strategy

Description: Purpose of Report: This strategy sets out how the council and its partners will work to help improve the condition and management of owner occupied and privately rented homes in York.

Members are asked to approve the strategy and the supporting action plan.

Due to delays in receiving the refreshed evidence base, this report will now be considered by the Executive on 30 June 2016. This will give time to assimilate the findings, refresh the strategy with help of the steering group, and undertake consultation.

This report has been called in for pre-decision scrutiny.

This report will be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee on 7 March prior to consideration by the Executive on 30 June 2016.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 22/02/16
Lead Member: Executive Member for Housing and Safer Neighbourhoods
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Ruth Abbott

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author

Process: Consultation with landlords and letting agents, tenants and other interested parties.

Consultees:

Background Documents: The Private Sector Housing Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 08/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Listening to Residents: Review of Neighbourhood Working Arrangements

Description: Purpose of Report: The report will set out learning from the Council's approach to neighbourhood working since implementation of the new arrangements in July, 2015.

The Executive Member will be asked to approve arrangements going forward.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

Consultation will take place with members through Community and Environment Scrutiny Committee.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 08/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Play Policy, Playground Investment and Maintenance

Description: Purpose of Report:
Part 1 Review of play policy in order to incorporate the latest legalisation and best practice
Part 2 To agree the criteria for the release of the Council's capital programme for playground improvement
Part 3 To agree new playground maintenance standards which reflect best practice and local experience.

The Executive Member will be asked to approve arrangements going forward.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Mary Bailey, Head of Play and Young People's Cultural Entitlement, Dave Meigh
mary.bailey@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Not envisaged as part of the reports, actions arising from specific sections the report will require consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Leader, Finance & Performance

Meeting Date: 14/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: The report presents an application to list The Derwent Arms Public House as an asset of community value.

The Executive Leader (Finance & Performance) is asked to decide whether the above public house should be added to the list of assets of community value.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tim Bradley

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Leader, Finance & Performance

Meeting Date: 14/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Endeavour House, George Cayley Drive, Clifton Moor and ADVA Building, Kettlestring Lane, Clifton Moor - Applications to remove restrictive covenants.

Description: Purpose of Report: To report on two applications, to lift restrictive covenants in favour of the Council, on office sites in Clifton Moor, in accordance with the Asset Management Policy. The Executive Leader (Finance and Performance) is asked to decide whether to lift the restrictive covenants on the terms detailed.

Wards Affected: Rawcliffe and Clifton Without

Report Writer:

Deadline for Report:

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tim Bradley

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Rail North Ltd and Association of Rail North Partner Authorities

Description: Purpose of Report: To set out the proposed governance arrangements for Rail North Ltd and the Association of Rail North Partner Authorities.

Members are asked to approve the finalised governance details which have been consulted on over the summer of 2015.

This item has been deferred to 31 March Executive because there has been a delay in the receipt of the proposed Constitution which will need to be considered by legal before the above report can be considered by Members.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Neil Ferris
Lead Member: Executive Member for Transport and Planning
Lead Director: Director of City & Environmental Services
Contact Details: Neil Ferris, Director of City & Environmental Services (Acting)
Tel: 01904 55 1448
neil.ferris@york.gov.uk

Deadline for Report: 07/03/16

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author.

Consultees:

Background Documents: Rail North Ltd and Association of Rail North Partner Authorities

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Community Stadium

Description: Purpose of Report: Prior to a recommendation to Council on 24 March, this report presents the finalisation of the delivery of the Community Stadium and Leisure facilities contract.

Members are asked to;

1. Provide authority to award the contract for the design, build, operation and maintenance of the facilities.
2. Agree the financial costs for the delivery of the contract.
3. Any other appropriate decisions relating to the effective delivery of the project.

This item will now be considered by the Executive on 15 December in order to align the decision making process to enable ratification of the decision at Full Council on 17 December.

Due to ongoing negotiations this item has been slipped to 11 February Executive.

This report has now been deferred to the March meeting of Executive as further preparation/ analysis is required before an update is provided to Executive Members.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Ian Floyd
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are

significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Community Stadium

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: One Planet York - Towards a more resource efficient and resilient Council and City

Description: Purpose of Report: The report recommends adoption of a proposed 'One Planet York' framework designed to 'put sustainability at the heart of everything we do' and drive delivery towards a more resource efficient and resilient Council and City. The co-designed framework aims to activate a wider set of City Stakeholders towards York's economic, social and environmental goals.

The Executive is asked to consider the officer recommendations and agree a way forward.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Jacquie Warren **Deadline for Report:** 07/03/16

Lead Member: Executive Member for Environment

Lead Director: Director of City & Environmental Services

Contact Details: Jacquie Warren, Paul McCabe

jacqueline.warren@york.gov.uk, paul.mccabe@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Various internal staff and external Co-Design Group

Consultees:

Background Documents: One Planet York - Towards a more resource efficient and resilient Council and City

Call-In

If this item is called-in, it will be considered by the 18/04/16
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Proposed Operating Model for Prevention and Early Intervention Services

Description: York has well established early help arrangements for children, young people and families. These are based on the early identification of emerging needs/vulnerabilities and addressing these needs in order to achieve better outcomes for families and reduce the need for high cost interventions at a later point.

Purpose of Report: This paper is proposing a new operating model for prevention and early intervention which is more effective and efficient than current arrangements. The proposed operating model is based on remodelling existing universal and preventative services for children, young people families into multi-agency hubs. The location and composition of these hubs will be based on areas identified and will work together to provide city wide early help arrangements for families across the authority.

As well as delivering a new set of early help arrangements the model will be flexible and sustainable against the changing resource base of the council and partners and assist in achieving efficiencies for the council into 2019/20.

Members will be asked to approve a new place-based operating model for prevention and early intervention services which amalgamate current services at a universal and prevention level for those aged pre-birth to 19 years (up to 25). The implementation of this model will achieve the agreed level of savings required from the services within scope.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Angela Crossland, **Deadline for Report:** 07/03/16
Niall McVicar

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children's Services, Education and Skills

Contact Details: Angela Crossland, Niall McVicar

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process:

Engaging with children, young people and families is an intrinsic way that services within the scope of this proposal operate. This proposal is built upon existing feedback from children, young people and families which has informed the developments of strategies such as the children and young people's plan, the remodelling of children's centres and young people's services for example.

Remodelling our early help arrangements is a significant undertaking and engagement forms a critical element in the successful development of a new operating model.

Specific consultation on this proposal, to date, has focussed on engaging with existing staff and partners. This has been done in order to learn from the wealth of experience held by our workforce on the front line of supporting families in need of early help.

As the model develops and is implemented further engagement with staff, partners and families will be a regular feature of the new arrangements.

To date consultees have included:

- CYC staff (with a focus on CSES and CANS)

- Health Visitors and school nurses
- Police Community Support Officers

Consultees:

Background Documents: Proposed operating model for Prevention and Early Intervention Services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: The York Children and Young Persons' Fund

Description: Purpose of Report: The report proposes the establishment of a philanthropic fund for the benefit of children and young people in York.

Members will be asked to transfer some existing trust funds in order to form the basis of a new fund.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Sally Burns **Deadline for Report:** 07/03/16
Lead Member: Executive Member for Economic Development and Community Engagement (Deputy Leader)
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sally Burns, Director Of Communities and Neighbourhoods
sally.burns@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Trustees of existing funds.

Consultees:

Background Documents: The York Children and Young Persons' Fund

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Inquiry into the Flooding in York over the Christmas Period

Description: At their meeting on 28 January, the Executive considered an urgent Item on an Inquiry Into the Flooding In York Over the Christmas Period. At that meeting Members resolved:

- (i) to confirm the decision to hold an inquiry;
- (ii) that the Chief Executive, in consultation with the Inquiry Chair, being delegated the power to make minor amendments to the draft terms of reference subject to the terms being brought back to the Executive on 11 February for final approval.

Reason: To allow appropriate lessons to be learned to inform future planning.

At the Executive meeting on 11 February, Members will be asked to approve the draft terms of reference for a review of the floods in York over the Christmas period 2015.

In view of the timescales for the appointment of a Chair, it will not now be possible to consider the Terms of Reference until the Executive meeting on 17 March.

Wards Affected: All Wards

Report Writer: Andrew Docherty **Deadline for Report:** 07/03/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Chief Executive

Contact Details: Andrew Docherty, Assistant Director Legal, Governance and ITT

andrew.docherty@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Inquiry Into the Flooding In York Over the Christmas Period

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Additional Primary School Places for Southbank

Description: Purpose of Report: This paper will further consider the options for providing additional primary school places in the Southbank area of York. A consistent rise in demand, alongside pressures and trends in the Southbank area, has led to the need to create additional primary school places.

The report will make a recommendation to the Executive for a preferred option to provide additional school places in the Southbank area. This recommendation follows a period of informal consultation. Dependent upon the preferred option a further period of consultation will take place.

Wards Affected: Micklegate Ward

Report Writer: Claire McCormick **Deadline for Report:** 07/03/16
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children's Services, Education and Skills
Contact Details: Claire McCormick

claire.mccormick@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation has taken place with the schools within the planning area. In addition, consultation has taken place with the ward members and a public ward meeting has taken place.

Consultees:
Schools, Parents, Residents

Consultees:

Background Documents: Additional Primary School Places for Southbank

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 18/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sales of Age Restricted Products

Description: Purpose of Report: To present to the Executive Member the work undertaken by City of York Council (CYC) to prevent the illegal sales of age-restricted products and to seek the required approval for the programme of action for the next 12 months regarding the enforcement of:

i) The Children and Young Persons (Protection from Tobacco) Act 1991 in relation to cigarettes/tobacco.

ii) The Anti-Social Behaviour Act 2003 in relation to aerosol paint.

The Executive Member is asked to note the report and adopt the programme of education and enforcement action for the next 12 months.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: None

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 18/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the City's Events Programme

Description: Purpose of Report: The report will provide an update from Make it York on the development of key events in the city as part of an overarching event programme.

The Executive Member will be asked to support the plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 21/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Results of the Annual Tenant Satisfaction Survey

Description: Purpose of Report: To present the results of the annual tenant satisfaction survey.

The Executive Member is asked to note the results of the tenant satisfaction survey and endorse plans to address any issues that arise from any areas of dissatisfaction.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Rural West York Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

Consultation with tenant federation and via the tenants satisfaction survey and other interested parties.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 21/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Introduction of the Energy Repayment Loan

Description: Purpose of Report: Amendment to the Private Sector Assistance Policy and to advise the Executive Member for Housing and Safer Neighbourhoods about the new regional loan product called the Energy Repayment Loan and to amend the Assistance Policy to enable the loan to be available to Residents who access the Better Homes York scheme.

The Executive Member for Housing and Safer Neighbourhoods is asked to:

- 1) Note the development of the loan product to tackle fuel poverty.
- 2) Amend the Private Sector Assistance Policy to enable York residents to access the new Energy Repayment Loan.
- 3) Prioritise this type of work so that any recycled monies are directed to this area of work.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Ruth Abbott

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

Homes and Loans Service

Other Regional Local Authorities across Yorkshire (21 in total)

Better Homes Yorkshire Scheme

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Space Consultation Report on West Bank Park and Acomb Green

Description: Purpose of Report: The Executive Member is asked to approve the council undertaking consultation to consider introducing a PSPO at both West Bank Park and Acomb Green to tackle anti social behaviour.

Wards Affected: Holgate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing and Safer Neighbourhoods

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Changes to Fixed Penalty Notice Charges and Adoption of New Powers by the Neighbourhood Enforcement Team

Description: Purpose of Report: To consider variations to Fixed Penalty Notice charges to improve consistency of approach.

The Executive Member is asked to consider awarding the Neighbourhood Enforcement Team additional powers to enforce the Microchipping of Dogs Act 2015 and to issue Fixed Penalty Notices for vehicles for sale on the public highway.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Tanya Lyon

tanya.lyon@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Contaminated Land Strategy (2016)

Description: Purpose of Report: Local Authorities have a statutory duty to implement and enforce contaminated land legislation (Part 2A of the Environmental Protection Act 1990) in order to protect human health and the environment, and we are required to outline our approach in a written strategy.

City of York Council's first contaminated land strategy was published in July 2001 with subsequent updates in 2005, 2010 and 2016. This 2016 version incorporates recent changes in legislation and guidance and provides an update on progress made to date.

The Executive Member for the Environment is asked to approve the adoption and publication of the updated contaminated land strategy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Lucie Hankinson

lucie.hankinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

In accordance with Statutory Guidance, the draft contaminated land strategy has been sent to the following consultees:

- Neighbouring Local Authorities (East Riding, Hambleton, Harrogate, Ryedale and Selby)
- DEFRA
- Environment Agency
- Natural England
- English Heritage
- Public Health England (Environmental Hazards and Emergencies Department)
- Internal Council Departments:

- Development Management
- Design, Conservation & Sustainable Development
- Public Health
- Public Protection

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Holgate Road (Iron Bridge to Acomb Road) Cycle Scheme

Description: Purpose of Report: To report on the consultation and road safety audit, and seek approval to advertise the Traffic Regulation Order for changes to parking. If no objections are received, seek approval to implement the measures.

The Executive Member is asked to approve the proposals in principle and authorise the advertise of the Traffic Regulation Order. If objections are received, the scheme will be reported back to Executive Member for a decision.

This report has been deferred from the 11 February meeting to the 7 April meeting as, after receiving additional information in relation to the proposed resident parking element of the scheme, officers feel that they need to extend the consultation to gain a more appropriate response to the measures, therefore they are unable to produce a report in time for the February meeting.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Tom Blair

tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: For full details please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: City and Environmental Services Capital Programme - 2016/17 Budget Report

Description: Purpose of Report: To set out the proposed 2016/17 programme of works to be delivered using the City and Environmental Services Capital Programme budget.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2016/17.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: David Carter

david.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 15/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Museums Trust: Renewing the Legal Relationship with the Council

Description: Purpose of Report: The report proposes a restructuring of the legal relationships between the Council and York Museums Trust (YMT) in order to foster a strong relationship between the Council and YMT, and ensure that the Council is best able to support YMT through a new 5 year strategic plan, to continue to develop and invest in the city's museums and protect the museum assets over the long-term.

The Executive Member is asked to agree the principles for a new legal structure.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

The issues covered by this report will be discussed by the Learning and Culture Scrutiny Committee during February / March 2016 prior to drafting of the report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Housing Related Support – The Future

Description: Purpose of Report: To present a report that informs the Executive on a new model for delivering Housing Related Support Services in York.

Executive are asked to agree to adopting and implementing a new model of delivering Housing Related Support Services to residents of York and ensure continuation of Housing Related Support programme.

This report will now be taken to the full Executive instead of the Executive Member.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Adult Social Care and Health

Lead Director:

Director of Adult Social Care (Acting)

Contact Details:

Gary Brittain

gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation undertaken with Stakeholders, Partners and Customers in 2015.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 13/05/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2016/17

Description: Purpose of Report: The report will set out key considerations in shaping York Learning Services' strategic plan for the academic year 2016/17.

The Executive Member will be asked to comment on the direction of travel for the plan so that a final plan can be drawn up.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Alistair Gourlay

alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/05/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus

Description: Purpose of Report: To consider the new community facilities at the Burnholme Health and Wellbeing campus following on from examination of the future of this school site by Executive in October 2015.

The Executive are asked to consider the investment in the new community facilities.

This item has been deferred until 19 May Executive.

Officers will continue to progress Department of Education approval for change of use of the Burnholme Community College site but until this consent is in train/approved it is not thought prudent to progress with consent to move forward with the delivery of community facilities at Burnholme.

Wards Affected: Haxby & Wigginton Ward; Heworth Ward; Osbaldwick and Derwent Ward

Report Writer: Roy Wallington **Deadline for Report:** 09/05/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care (Acting)

Contact Details: Roy Wallington
roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure

exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Public consultation on the future uses of the Burnholme school site was carried out in the winter and spring of 2014. Further consultation with users and local residents will be undertaken regarding the design of the community facilities prior to the submission of a planning application. Public consultation will also be undertaken on the other uses of the site and how the space can be best utilised.

Consultees:

Background Documents: Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/07/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Annual Report & Review of Prudential Indicators 2015/16

Description: Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Due to an administrative inputting error this item should be considered by Executive on 14 July 2016 and not 11 February 2016.

Wards Affected: All Wards

Report Writer: Ian Floyd **Deadline for Report:** 04/07/16
Lead Member: Executive Leader, Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services
ian.floyd@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Treasury Management Annual Report & Review of Prudential Indicators 2015/16

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: